



## **Adult Family Care (AFC) Services** **“At a Glance”**



Adult Family Care is a new 24-hour Home and Community Based Service option for Vermont's Long-Term Care Medicaid Choices for Care (CFC) Program. This option is available through CFC to participants in the Highest and High needs groups. Adult Family Care provides participants with person-centered supports in an home environment that is safe, family oriented, and designed to support autonomy and maximize independence and dignity. Adult Family Care is provided in the residence of the home provider who provides the care and support to no more than two people unrelated to the home provider.

### 1. Authorized Agencies (AA) -

- a. The AA must be approved by DAIL and maintain an up to date provider agreement.
- b. The AA supports participant goals, strengths and needs by facilitating a home provider match.
- c. The AA ensures the AFC Coordinator works with the participant, AFC home and case manager to develop a person-centered plan and coordinates other services in and out of the AFC home.
- d. The AA contracts with the AFC home providers.
- e. The AA provides a tax free stipend (difficulty of care payment) to AFC home provider.
- f. The AA ensures that each AFC home has a housing inspection once every three years.

### 2. Adult Family Care (AFC) Home -

- a. The AFC home is owned/rented and lived in by the home provider. It is an unlicensed home that provides 24-hour care and room & board for one or two people (not related to the AFC home provider) in a family setting.
- b. The CFC participant lives with the AFC Home provider who provides care and support according to the person centered plan.
- c. The AFC home enters into a contract with an AA to provide services in exchange for a tax free stipend (difficulty of care payment).
- d. The CFC participant and AFC home provider maintain an up to date room & board agreement.
- e. The participant pays room & board to the AFC home provider according to the DAIL Room & Board standards.
- f. The AFC Home is inspected once every three years.

Over



3. Case Management – The participant chooses either the local Area Agency on Aging or Home Health Agency, who will provide up to 24 hours per calendar year of case management assistance.
  - a. The case manager assists the AA and participant in gaining access to long-term services and supports.
  - b. The case manager is responsible for completing the AFC ILA assessment, AFC Tier, Service Plan and other required CFC documentation.
  - c. The case manager contacts the participant every 60 days and visits quarterly to ensure the participant’s needs are being met.
  - d. The case manager provides technical assistance and coordination with the AA and AFC home as needed.
  
4. Tier Rate - Tiers range from \$75/day to \$152/day, depending on the participant's assessed functional needs.
  - a. Tiers payment covers 24-hour long-term services and supports including (but not limited to) personal care, respite, companion and adult day.
  - b. The Tier payment does not include payment for acute care services (anything covered by insurance) or room & board.
  - c. The Tier is developed by the case manager using the CFC AFC ILA assessment and AFC Tier Worksheet.
  - d. The AA maintains 5% of the tier payment for administrative fees.
  
5. Room & Board - The person pays for room and board according to the existing DAIL room & board standard. The person must retain at least \$115/month personal needs spending.

***For more details, refer to the CFC High/Highest Needs Manual at***  
<http://www.ddas.vermont.gov/ddas-programs/programs-cfc/programs-cfc-default-page#policies>

