

Officers

Chairperson:
Diane Bogdan

Vice-Chair:
Jim Vyhnač

Secretary:
Position Vacant

TBI Staff:
Adèle Edelman,
Erin Weaver,
Glen McClintock

TBI Steering Committee
June 5, 2008, 1:00-3:00 p.m.

Present: Glen McClintock, Diane Bogdan, Erin Weaver, James Vyhnač, Maureen Mayo, Marsha Bancroft, Adele Edelman, David O'Vitt, and Heidi Goodrich.

I. Introductions/Announcements

The meeting opened at 1:05 p.m. Diane asked if there are any announcements. No one responded.

II. Minutes from previous meeting overview

Diane asked if everyone approved minutes and it was suggested we removed the Advisory Board Minutes from the Steering Committee Agenda, all agreed. It was then suggested to also remove the Steering Committee Minutes from the Advisory Board Agenda, all agreed. Marsha pointed out a few mistakes in the Steering Committee minutes, including; her name was misspelled in section VI., and there are two section VI. Glen then made a motion to accept the minutes with the previously mentioned changes to be made, all were in agreement. Heidi updated the appropriate changes after the meeting.

III. TBI Conference Update

Glen handed out the Vermont Conference at a glance calendar. He then gave a brief overview of updates, changes and exciting workshops that have been included in this years TBI conference; Colonel Lee has been confirmed at the Keynote speaker – highly recommended, Laura Basili has also come as a highly recommended and creative speaker who is well received at previous conferences that she has been a part of, Glen and Trevor will now be doing the TBI/Military track on NRF overview, Erin from the BIANH is working to confirm John Corrigan to do a workshop, Marsha offered help for the Legal Issues workshop. The Survival panel is currently being worked on – Maureen suggested to include a Veteran who suffered a brain injury to be included in this panel, Jim and Erin questioned whether we should replace the Survival Panel Breakout workshop with Caregiver and Survival Panels as has been done in previous conference years, another suggestion was to bring Emmie Burke and Richard Marceau of Lenny Burke Farm to have a Survivor Support Group workshop to replace both of the previous suggestions as Support groups have been difficult in the Vermont area. Marsha expressed the struggles that come with facilitating a TBI Support Group and that perhaps someone to go to New Hampshire to get an example of what could be done, another suggestion was to have a Support Group Facilitation Retreat. All will be discussed at a later time. The next Conference meeting is

Officers

Chairperson:
Diane Bogdan

Vice-Chair:
Jim Vyhnač

Secretary:
Position Vacant

TBI Staff:
Adèle Edelman,
Erin Weaver,
Glen McClintock

next week, Wednesday June 11th where many of these holes will be filled, Glen offered if anyone has any thoughts or further suggestions to please contact him before next Wednesday.

IV. TBI Trust Fund

Erin noted the support of Senator Flannigan's creation of State TBI fund of \$140,000 for Fiscal Year 2009. She, Glen, Adele and Trevor have been working towards finding the best way to utilize this money (this is detailed under 'Review Advisory Board Direction'). Glen is continuing to flush out ideas and should have the plan finalized late this summer. They have made efforts to learn from other State's trials and errors and have a conference call with New Jersey next week to find a practical procedural process. The importance of making this start up money count is key and will prepare us for the future more competitive HRSA Grant next year, which has been cut from supporting 48 U.S. States to 17. HRSA will determine which States will get the funds based on stability and collaboration with diverse partnerships.

V. Update on New Member Outreach

Goal is to bring new members to the upcoming Advisory Board retreat in September. A collection of the following agencies will be targeted to create the new Advisory Board; a TBI Provider, ADRC, Mental Health (PTSD Studies), Neurologist, Corrections, AHS, Housing, and a National Guard.

VI. Review Advisory Board Direction

Glen discussed the main points that are to be refined at the retreat in September, these include; refine bylaws, invite new members (as discussed in the previous section), and define mission/vision and values.

Glen gave a brief overview of how the Trust Fund money will be spent and the future development of the Brain Injury Association of Vermont.

- NRF (Neuro Resource Facilitator) in the fall - ½ Partnership Grant money & ½ Trust Fund money
- NRF at a later time – ½ Trust Fund money & ½ BIA of VT
- Part time Outreach worker – ½ Partnership Grant money & ½ BIA
- NRF Job Developer – ½ Voc Rehab & ½ Partnership Grant funds
- BIA Executive Director – ½ BIA of VT & ½ Partnership Grant
- BIA Admin – full with BIA of Vermont money
- I & R Specialist – ½ Aging Disability Resource Center (ADRC) money and BIA of VT

Officers

Chairperson:
Diane Bogdan

Vice-Chair:
Jim Vyhnač

Secretary:
Position Vacant

TBI Staff:
Adèle Edelman,
Erin Weaver,
Glen McClintock

The goal for this process is to build sustainability and gain more partnerships with diverse agencies to help build stronger connections, also to build effective quality services. Future goals are to develop a training plan and a calendar with the awareness to change. Erin handed out papers to help explain the NRF (Neuro Resource Facilitation) system.

VII. Next Steps

Jim received a small grant to create a nationwide Brain Injury newsletter. This newsletter will be generated on a monthly basis and is set to be released mid/end July. July Steering committee cancelled, August Advisory board meeting cancelled.

Meeting adjourned 2:25 p.m.

Upcoming Meetings:

Next meeting will be in late August, *location and date to be determined later*. The Advisory Board Retreat is on September 18th from 9:00 AM - 2:00 PM, *location to be emailed later*.

Respectfully submitted,

Diane Bogdan
Chair

Glen McClintock
TBI Grant Manager